

PENSION COMMISSION  
City Conference Room  
260 Constitution Plaza  
Friday, February 25, 2011  
8:00 a.m.

AGENDA

PENSION ADMINISTRATION

I.A. Review of Minutes of the Meeting of January 21, 2011

I.B. Review of Minutes of the Special Meeting of February 8, 2011

II. Survivor Benefits

<u>NAME</u>	<u>FUND</u>
Lewis, Jessie	MERF
Lugo, Lorene	MERF
Pelletier, Yvette	MERF

III. Regular Retirements

<u>NAME</u>	<u>UNION</u>	<u>QUALIFICATION</u>	<u>YEARS</u>	<u>AGE</u>
Ahn, Sanya	Non-Union	Early	16	56
Airey-Wilson, Veronica	Non-Union	Service	21	57
Baker, Antoinette	Non-Union	Service	30	41
Cirullo, Thomas	Local 760	Service	31	50
Colon, Jose	SCGA	Service	5	65
DeShano, Beatrice	Non-Union	Service	18	66
Galarza, Enrique	Non-Union	Service	25	39
Knight, Estella	Non-Union	Service	27	54
Marcellino, Alexander	Non-Union	Service	31	49
Miller, Patricia	Non-Union	Service	11	63
Nappier, Donna	Non-Union	Early	13	59
Narcisse, Sharon	Non-Union	Service	29	46
Parker, Michael	Local 760	Service	23	60
Pelto, William	Non-Union	Service	30	61
Rosario, Lydia	Non-Union	Service	24	56
Scricca, Michael	HMEA	Vested Service	14	60
Simpson, Olga	Non-Union	Service	32	49
Vetre, John	Non-Union	Service	28	63
Woodward, Janet	Local 2221	Service	20	64

**Pension Commission  
Pension Administration Agenda  
February 25, 2011**

- IV. Separations from Pension Payroll**
- V. Requests for Refunds of Contributions**
- VI. Request for Refund of Contributions for Excess Purchased Service**
- VII. Service Purchases**
- VIII. Qualified Domestic Relations Orders**
  - A. 11-02**
  - B. 11-03**
- IX. Hardship Withdrawal Requests – Deferred Compensation Plan**
  - A. 11-01**
  - B. 11-02**
- X. Consideration of Report on Section 457 Deferred Compensation Quarterly Status**
- XI. Consideration of Proposed MERF Budget for Fiscal Year 2011-2012**
- XII. Consideration of Preliminary Results of July 1, 2010 Actuarial Valuation**
- XIII. Report on Phase II of Asset/Liability Study**
- XIV. Consideration of City of Hartford Retirement System Fiduciary Liability Renewal**
- XV. Consideration of Pension Commission Personnel Matters**
- XVI. Other Business**

**MERF  
Section 457 Plan**

**Pension Commission  
Pension Administration Agenda  
February 25, 2011**

**XVII. Disability Retirements**

*Benefit Application*

<u>NAME</u>	<u>UNION</u>	<u>QUALIFICATION</u>	<u>YEARS</u>	<u>AGE</u>
Rodriguez, Maria M.	SGCA	Service Connected Permanent Partial	31	60

*Request for reclassification*

**Pension Commission  
Pension Administration Agenda  
February 25, 2011**

**PENSION DATA**

**II. Survivor Benefits**

Lewis, Jessie \*, survivor of the late Mae Lewis, member of the Municipal Employees' Retirement Fund (MERF) who died September 10, 2010 (Survivor benefits under the MERF; Emp. #S901031 / 980205)

Effective Date:	October 1, 2010	
Annual Allowance:		\$ 4,156.68
Monthly Allowance:		346.39

Lugo, Lorene, survivor of the late Joseph Lugo, member of the Municipal Employees' Retirement Fund (MERF) who died January 19, 2011 (Survivor benefits under the MERF; Emp. #S456632 / 980207)

Effective Date:	February 1, 2011	
Annual Allowance:		\$ 26,961.24
Monthly Allowance:		2,246.77

Pelletier, Yvette, survivor of the late Rene Pelletier, member of the Municipal Employees' Retirement Fund (MERF) who died December 2, 2010 (Survivor benefits under the MERF; Emp. #S941697 / 980206)

Effective Date:	January 1, 2011	
Annual Allowance:		\$ 665.58
Monthly Allowance:		55.47

\* This benefit is being presented for ratification. The first payment was made in January 2011.

**Pension Commission  
Pension Administration Agenda  
February 25, 2011**

**III. Regular Retirements**

		<u>AMOUNT</u>		
<u>Ahn, Sanya *</u>				
Emp. # 944520 / 990312				
Union: Non-Union				
		Years	Months	Days
Term of Service (including Sick Exchange):		16	0	0
Sick Exchange:		4	0	0
Grounds:	Early			
Effective Date:	January 1, 2011			
Average Salary:	Highest 2 out of last 5 years			\$ 87,825.43
	Final Base Pay			87,725.00
Pension Allowed:				
Unreduced Pension:	40.00 %			\$ 35,130.12
Early Reduction Factor:	4.00 % for each year prior to age 60			12.00 %
Reduced Pension:				\$ 30,914.52
Monthly Payment:				2,576.21
 <u>Airey-Wilson, Veronica *</u>				
Emp. # 942350/ 990308				
Union: Non-Union				
		Years	Months	Days
Term of Service (including Sick Exchange):		21	0	0
Sick Exchange:		0	0	0
Grounds:	Service			
Effective Date:	January 1, 2011			
Average Salary:	Highest 2 out of last 5 years			\$ 15,212.50
	Final Base Pay			15,000.00
Pension Allowed:	52.50 %			7,986.60
Monthly Payment:				665.55

**Pension Commission  
Pension Administration Agenda  
February 25, 2011**

**III. Regular Retirements (continued)**

AMOUNT

Baker, Antoinette \*

Emp. # 940696 / 990320

Union: Non-Union

	Years	Months	Days	
Term of Service (including Sick Exchange):	30	0	0	
Sick Exchange:	4	0	0	
Grounds:	Service			
Effective Date:	January 1, 2011			
Average Salary:	Highest 2 out of last 5 years			\$ 89,155.13
	Final Base Pay			88,643.00
Pension Allowed:	75.00 %			\$ 66,866.40
Monthly MERF Payment:				4,174.93
Monthly Section 415 Excess Plan Payment:				1,397.27

Cirullo, Thomas

Emp. # 940311 / 990315

Union: Local 760

	Years	Months	Days	
Term of Service (including Sick Exchange):	31	0	0	
Sick Exchange:	6	0	0	
Grounds:	Service			
Effective Date:	January 22, 2011			
Average Salary:	Final Base Pay			\$ 82,796.48
Pension Allowed:	85.00 %			70,377.00
Monthly Payment:				5,864.75

Colon, Jose

Emp. # 944836 / 990323

Union: SCGA

	Years	Months	Days	
Term of Service (including Sick Exchange):	5	0	0	
Sick Exchange:	0	0	0	
Grounds:	Service			
Effective Date:				
Average Salary:	Highest 5 out of last 10 years			\$ 8,821.09
	Final Base Pay			10,217.00
Average Social Security:				8,821.09
Pension Allowed:	(2.00 % x Average Salary in excess of Average Social Security + 1.00% x Average Social Security) x Service			441.00
Monthly Payment:				36.75

**Pension Commission  
Pension Administration Agenda  
February 25, 2011**

**III. Regular Retirements (continued)**

AMOUNT

DeShano, Beatrice \*  
Emp. # 944081/ 990307  
Union: Non-Union

	Years	Months	Days	
Term of Service (including Sick Exchange):	18	0	0	
Sick Exchange:	4	0	0	
Grounds:	Service			
Effective Date:	January 1, 2011			
Average Salary:	Highest 2 out of last 5 years			\$ 69,353.00
	Final Base Pay			70,000.00
Pension Allowed:	45.00 %			31,208.88
Monthly Payment:				2,600.74

Galarza, Enrique \*  
Emp. # 942162 / 990322  
Union: Non-Union

	Years	Months	Days	
Term of Service (including Sick Exchange):	25	0	0	
Sick Exchange:	4	0	0	
Grounds:	Service			
Effective Date:	January 1, 2011			
Average Salary:	Highest 2 out of last 5 years			\$ 123,939.45
	Final Base Pay			123,340.00
Pension Allowed:	62.50 %			77,462.16
Monthly MERF Payment:				3,891.53
Monthly Section 415 Excess Plan Payment:				2,563.65

Knight, Estella \*  
Emp. # 941933/ 990314  
Union: Non-Union

	Years	Months	Days	
Term of Service (including Sick Exchange):	27	0	0	
Sick Exchange:	4	0	0	
Grounds:	Service			
Effective Date:	January 1, 2011			
Average Salary:	Highest 2 out of last 5 years			\$ 79,059.08
	Final Base Pay			78,635.00
Pension Allowed:	67.50 %			53,364.84
Monthly Payment:				4,447.07

**Pension Commission  
Pension Administration Agenda  
February 25, 2011**

**III. Regular Retirements (continued)**

AMOUNT

Marcellino, Alexander \*

Emp. # 941121 / 990310

Union: Non-Union

	Years	Months	Days
Term of Service (including Purchased Service and Sick Exchange):	31	0	0
Qualified Non-City Service:		4	27
Sick Exchange:	4	0	0
Grounds: Service			
Effective Date: January 1, 2011			
Average Salary: Highest 2 out of last 5 years			\$ 117,183.40
			116,560.00
Pension Allowed: 77.50 %			\$ 90,817.08
Monthly MERF Payment:			7,014.96
Monthly Section 415 Excess Plan Payment:			553.13

Miller, Patricia \*

Emp. # 944888 / 990311

Union: Non-Union

	Years	Months	Days
Term of Service (including Sick Exchange):	11	0	0
Sick Exchange:	2	0	0
Grounds: Service			
Effective Date: January 1, 2011			
Average Salary: Highest 2 out of last 5 years			\$ 58,557.97
			58,344.00
Pension Allowed: 27.50 %			16,103.40
Monthly Payment:			1,341.95

Nappier, Donna \*

Emp. # 944768 / 990306

Union: Non-Union

	Years	Months	Days
Term of Service (including Sick Exchange):	13	0	0
Sick Exchange:	3	0	0
Grounds: Early			
Effective Date: January 1, 2011			
Average Salary: Highest 2 out of last 5 years			\$ 110,485.36
			110,000.00
Pension Allowed: 32.50 %			35,907.72
Monthly Payment:			2,992.31

**Pension Commission  
Pension Administration Agenda  
February 25, 2011**

**III. Regular Retirements (continued)**

AMOUNT

Narcisse, Sharon \*

Emp. # 941628 / 990321

Union: Non-Union

	Years	Months	Days
Term of Service (including Sick Exchange):	29	0	0
Sick Exchange:	4	0	0
Grounds:	Service		
Effective Date:	January 1, 2011		
Average Salary:	Highest 2 out of last 5 years		\$ 101,256.77
	Final Base Pay		97,105.00
Pension Allowed:	72.50 %		\$ 73,411.20
Monthly MERF Payment:	5,746.59		
Monthly Section 415 Excess Plan Payment:	371.01		

Parker, Michael \*

Emp. # 943135 / 990324

Union: Non-Union (Assistant Fire Chief)

	Years	Months	Days
Term of Service (including Purchased Service and Sick Exchange):	23	0	0
Military:	1	6	21
Sick Exchange:	4	0	0
Grounds:	Service		
Effective Date:	January 1, 2011		
Average Salary:	Highest 2 out of last 5 years		\$ 131,806.68
	Final Base Pay		130,922.00
Pension Allowed:	57.50 %		75,791.04
Monthly Payment:	6,315.92		

Pelto, William \*

Emp. # 941372 / 990318

Union: Non-Union

	Years	Months	Days
Term of Service (including Sick Exchange):	30	0	0
Sick Exchange:	4	0	0
Grounds:	Service		
Effective Date:	January 1, 2011		
Average Salary:	Highest 2 out of last 5 years		\$ 75,326.13
	Final Base Pay		74,866.00
Pension Allowed:	75.00 %		56,494.56
Monthly Payment:	4,707.88		

**Pension Commission  
Pension Administration Agenda  
February 25, 2011**

**III. Regular Retirements (continued)**

AMOUNT

Rosario, Lydia \*  
Emp. # 636703 / 990309  
Union: Non-Union

	Years	Months	Days
Term of Service (including Sick Exchange):	24	0	0
Sick Exchange:	4	0	0
Grounds:	Service		
Effective Date:	January 1, 2011		
Average Salary:	Highest 2 out of last 5 years		\$ 112,555.70
	Final Base Pay		112,000.00
Pension Allowed:	60.00 %		67,533.48
Monthly Payment:	5,627.79		

Scricca, Michael  
Emp. # 662038 / 990316  
Union: HMEA

	Years	Months	Days
Term of Service (including Sick Exchange):	14	0	0
Sick Exchange:	0	0	0
Grounds:	Vested Service		
Termination Date:	September 5, 1989		
Effective Date:	February 2 2011		
Average Salary:	Highest 5 out of last 10 years		\$ 42,687.70
	Final Base Pay		52,845.00
Pension Allowed:	28.00 %		11,952.56
Monthly Payment:	996.05		

Simpson, Olga \*  
Emp. # 152510 / 990313  
Union: Non-Union

	Years	Months	Days
Term of Service (including Sick Exchange):	32	0	0
Sick Exchange:	0	0	0
Grounds:	Service		
Effective Date:	January 1, 2011		
Average Salary:	Highest 2 out of last 5 years		\$ 62,773.54
	Final Base Pay		62,361.00
Pension Allowed:	80.00 %		50,218.80
Monthly Payment:	4,184.90		

**Pension Commission  
Pension Administration Agenda  
February 25, 2011**

**III. Regular Retirements (continued)**

AMOUNT

Vetre, John \*

Emp. # 941370 / 990317

Union: Non-Union

	Years	Months	Days
Term of Service (including Sick Exchange):	28	0	0
Sick Exchange:	4	0	0
Grounds:	Service		
Effective Date:	January 1, 2011		
Average Salary:	Highest 2 out of last 5 years		\$ 62,773.46
	Final Base Pay		62,361.00
Pension Allowed:	70.00 %		43,941.48
Monthly Payment:	3,661.79		
	AMOUNT		

Woodward, Janet

Emp. # 900972 / 990319

Union: Local 2221

	Years	Months	Days
Term of Service (including Sick Exchange):	20	0	0
Sick Exchange:	0	0	0
Grounds:	Service		
Effective Date:	January 15, 2011		
Average Salary:	Highest 3 out of last 5 years		\$ 30,040.93
	Final Base Pay		28,606.00
Pension Allowed:	50.00 %		15,020.52
Monthly Payment:	1,251.71		

\* Elected Voluntary Retirement Incentive Program for Non-Union employees

**IV. Separations from Pension Payroll**

<u>EMPLOYEE NUMBER</u>	<u>NAME</u>	<u>DATE OF DEATH</u>	<u>PENSION AMOUNT</u>	<u>PENSION PLAN</u>
S155616	Curry, William	01/11/2011	\$ 300.47	MERF
164070	Daly, Francis	01/26/2011	3,741.68	MERF
980172	Forrest, Ruth	01/07/2011	948.11	MERF
358142	Hotham, Michael	01/26/2011	3,647.95	MERF
S441946	Leppert, Mary	01/29/2011	581.23	MERF
456632	Lugo, Joseph	01/19/2011	4,493.54	MERF
488542	Mazza, Joseph	01/27/2011	1,333.86	MERF
716189	Sullivan, Timothy	01/18/2011	4,959.74	MERF

**Pension Commission  
Pension Administration Agenda  
February 25, 2011**

**IV. Separations from Pension Payroll (continued)**

The pensions for the following individuals have been reinstated since the Pension Unit has received verification of their addresses and/or status.

<u>EMPLOYEE NUMBER</u>	<u>NAME</u>	<u>DATE OF REMOVAL</u>	<u>PENSION AMOUNT</u>	<u>PENSION PLAN</u>
043960	Bethea, Vashti	January 1, 2011	\$ 1,247.71	MERF
454583	Loughrey, David	January 1, 2011	2,009.20	MERF

**V. Request for Refunds of Pension Contributions**

<u>NAME</u>	<u>AMOUNT</u>
Acampora, Louis*	\$ 106.30
Blue, Alicia	18,460.81
Davidhi, Pranvera	2,495.35
Debow, Steven	37,382.53
Jenkins, George **	30,412.47
LeFevre, Donald L.	13,627.57
Mozdzierz, Tracey	70.46
Raviv, Debra	3,046.52
Royster, Cleaven	2,362.05
Sullivan, Christopher	29,364.67

None of the above members is vested, or, if vested, he or she has been informed of, and has waived, his or her rights to a vested benefit in lieu of a contribution refund.

The amounts shown above do not include interest accrued after 2002.

\* Additional contributions due to the member.

\*\* Beneficiary of deceased active MERF member Alice Jenkins

**VI. Request for Refund of Contributions for Excess Purchased Service**

<u>Name</u>	<u>Amount Due:</u>	<u>Service Type</u>
Marcellino, Alexander	\$ 1,886.54	Qualified Non-City
Parker, Michael	3,667.13	Military

Pension Commission  
Pension Administration Agenda  
February 25, 2011

**VII. Service Purchases**

Routine Service Purchases

The following individual has requested the purchase of additional pension service under the provisions of the Municipal Code of the City of Hartford, Article I, Division I, Section 2A-8.

<u>NAME</u>	<u>TYPE</u>	<u>AMOUNT</u>			<u>PURCHASE</u>
		<u>Years</u>	<u>Months</u>	<u>Days</u>	<u>PRICE</u>
Collins, Jeanine *	CMERS	3	11	4	\$ 6,019.57

\* This individual selected payroll deduction.

**VIII. Qualified Domestic Relations Orders**

MERF

QDRO: 11-02

Entered into Court Records: January 19, 2011  
Benefit Calculation Date: September 10, 2010

		<u>Percentage</u>	<u>Dollar Amount</u>
Benefit Assigned to Alternate Payee:	Monthly:	50.00 %	\$ 1,772.23
Pension Contributions Assigned:	Pre-Tax:	50.00 %	36,255.47
	Post-Tax:	50.00 %	0.00
	Interest:	50.00 %	7,600.20

Alternate Payee Retirement Date: March 1, 2015

Comments: The Pension Unit has received a properly executed Qualified Domestic Relations order (QDRO) relating to the above case.

It is my recommendation that the Commission approve the pending QDRO with respect to the MERF with benefits assigned as indicated above.

**Pension Commission  
Pension Administration Agenda  
February 25, 2011**

**VIII. Qualified Domestic Relations Orders ( continued)**

**Section 457 Deferred Compensation Plan**

QDRO: 11-03

Entered into Court Records: January 19, 2011

Contribution Assignment Date: August 29, 2010

	<u>Percentage</u>	<u>Dollar Amount</u>
Contributions Assigned:	N/A	\$ 62,259.00

Comments: It is my recommendation that the Commission approve the pending QDRO with respect to the Deferred Compensation Plan with contributions assigned as indicated above.

**IX. Hardship Withdrawal Requests**

**Application 11-01**

Reason for Request: Eviction from apartment

Comments: The Applicant requested a hardship withdrawal due to inability to pay January rent, and fear of eviction. However, no backup paperwork was provided showing that eviction was imminent.

Action to be Ratified: This Hardship Withdrawal was denied based on the above discussion. This was also the recommendation of Hartford Life.

**Application 11-02**

Reason for Request: Foreclosure of primary residence

Comments: Imminent foreclosure of a principal residence meets the IRS guidelines for a hardship Withdrawal.

Action to be Ratified: The Hardship Withdrawal was granted based on the above discussion. This was also the recommendation of Hartford Life.

CITY OF HARTFORD  
PENSION COMMISSION

**MEMORANDUM**

To: Pension Commission

From: Donna D. Parker, Plan Administrator

Date: February 25, 2011

Re: **Report on Section 457 Deferred Compensation Quarterly Status**

Attached to this memo is a copy of the summary pages of the quarterly report provided by The Hartford (Hartford Life) for the Section 457 Deferred Compensation Plan for the quarter ending on December 31, 2010.

I have provided this summary information at the request of the Commission and would be happy to provide the full report upon request.

CITY OF HARTFORD  
**PLAN SUMMARY STATEMENT**

PAGE 1 OF 20

OCTOBER 1, 2010 - DECEMBER 31, 2010



FOR QUESTIONS ABOUT YOUR STATEMENT AND ANY TRANSACTIONS, PLEASE CALL: 1-800-528-9009

**Call Us!** Contact our Customer Service Center at the number listed above Monday through Friday 8:00 am - 8:00 pm ET.  
**Write Us!** Hartford Life Insurance Company; P.O. Box 1583; Hartford, CT 06144-1583. Be sure to include the plan's group number in your correspondence.  
**Connect with Us!** Through HartfordOnline at <http://retire.hartfordlife.com>.

003932  
 City of Hartford  
 Donna Parker  
 Pension Administration Unit  
 550 Main Street  
 Hartford CT 06103

GROUP NUMBER: 0150026  
 STATEMENTS GENERATED: 1381

	PERIOD SUMMARY October 1, 2010 to December 31, 2010	HISTORICAL SUMMARY Since Established September 13, 2002
HTFD BEGINNING BALANCE	\$67,372,151.18	\$79,427,709.82
CONTRIBUTIONS	\$1,068,037.12	
NET LOAN ACTIVITY	\$48,798.96	
NET WITHDRAWALS	\$1,048,050.26(-)	\$33,429,174.91(-)
PLAN AND CONTRACT FEES*	\$8,060.00(-)	
CHANGE IN VALUE	\$4,687,361.51	
HTFD ENDING BALANCE 12/31/2010	\$72,120,238.51	
OUTSTANDING LOAN BALANCE++	\$3,034,057.25	

RECEIVED

JAN 20 2011

City of Hartford  
 Pension Department

PLAN INVESTMENT DISTRIBUTION AS OF DECEMBER 31, 2010

36.8% GENERAL	22.8% HTFD CAP APP HLS	4.4% ARTISAN MID CAP
4.3% ALLIANCEBERN BALSH	3.6% AF GROWTH FUND AMER	2.9% MUTUAL GLOBAL DISC
2.9% HTFD SML COMPANY HLS	2.5% JANUS TWENTY	2.5% INV VK GR AND INC
1.9% HTFD INDEX HLS	1.9% MGRS AMG SKYLINE SEP	1.7% HTFD INT OPPS HLS
1.6% AMCENT SC VALUE	1.6% AF EUROPACIFIC GRTH	1.6% TRP GROWTH STOCK
1.3% HTFD TOTRET BOND HLS	1.1% HTFD VALUE HLS	0.7% BARON SMALL CAP

\* Plan and Contract Fees may include items such as an annual maintenance fee, per participant charge, deferred sales charge and other charges authorized by your plan. Other charges may be deducted from your account and may or may not be reflected here, including charges assessed under the contract, its separate accounts or by the underlying funds. For a complete description of all charges that may apply, refer to the prospectus or disclosure materials, whichever is applicable, for your retirement program and its related contract. Additional plan expenses and other expenses other than those described above such as Third Party Administrator fees, are deducted and paid as directed by your Plan Administrator, if applicable. This statement reflects transactions received by the company prior to the period ending date. Additional transactions may be in transit and will be reflected in your next statement.

++Total Account Balance is the sum of the HTFD Ending Balance and the Outstanding Loan Balance.

\*20410832PLAN1500261985\*



CITY OF HARTFORD  
**PLAN SUMMARY STATEMENT**

PAGE 2 OF 20

OCTOBER 1, 2010 - DECEMBER 31, 2010



GROUP NUMBER: 0150026

**PLAN INVESTMENT DISTRIBUTION AS OF DECEMBER 31, 2010**

0.5% PIMCO TOTAL RETURN	0.5% AMCENT INFL ADJ BND	0.5% MFS HIGH INCOME
0.4% FIDELITY ADV LEV CST	0.4% HTFD MONEY MKT HLS	0.3% KEELEY SMALL CAP VAL
0.2% HTFD US GOV SEC HLS	0.2% DAVIS NY VENTURE	0.2% SSGA SC IND SEC LEND
0.1% SSGA MC IND NL SER	0.1% SSGA DJ TGT 2025 SL	0.1% PUTNAM INTL GROWTH
0.1% SSGA DJ TGT 2045 SL	0.1% CAL VPSRI BAL PRT	0.1% COL MC OPP VALUE
0.1% VICTORY DIVERSFD STK	0.0% SSGA DJ TGT 2015 SL	0.0% COLUMBIA M CAP VALUE
0.0% FRKLN US GOVT SEC	0.0% SSGA DJ TGT 2035 SL	0.0% SSGA DJ TGT TODAY SL

**INVESTMENT ACTIVITY**

	Beginning Balance October 1, 2010	Additions	Subtractions	Change In Value	Ending Balance December 31, 2010
General	\$26,393,993.25	\$1,508,989.40	\$1,676,890.30(-)	\$262,959.31	\$26,489,051.66
Htfd Cap App HLS	\$15,031,902.51	\$601,640.13	\$1,103,498.75(-)	\$1,918,411.33	\$16,448,455.22
Artisan Mid Cap	\$2,698,807.57	\$372,836.98	\$262,456.90(-)	\$380,635.78	\$3,189,823.43
AllianceBern BalSh	\$2,913,615.73	\$27,361.99	\$26,548.24(-)	\$169,032.12	\$3,083,461.60
AF Growth Fund Amer	\$2,400,047.29	\$85,929.71	\$136,637.19(-)	\$241,539.62	\$2,590,879.43
Mutual Global Disc	\$1,960,565.32	\$157,225.67	\$107,507.93(-)	\$103,630.20	\$2,113,913.26
Htfd Smi Company HLS	\$1,662,925.91	\$232,157.21	\$94,914.69(-)	\$268,681.80	\$2,068,850.23
Janus Twenty	\$1,749,681.58	\$100,068.77	\$223,230.32(-)	\$158,159.98	\$1,784,680.01
Inv VK Gr and Inc	\$1,495,812.25	\$192,473.58	\$87,461.53(-)	\$179,812.38	\$1,780,636.68
Htfd Index HLS	\$1,275,838.08	\$62,517.26	\$72,081.61(-)	\$136,157.57	\$1,402,431.30
Mgrs AMG Skyline SEP	\$1,188,946.62	\$50,562.91	\$68,813.68(-)	\$206,052.48	\$1,376,748.33
Htfd Int Opps HLS	\$1,181,335.35	\$95,075.98	\$140,886.92(-)	\$87,527.14	\$1,223,051.55
AmCent SC Value	\$946,644.58	\$145,232.91	\$67,960.10(-)	\$146,125.34	\$1,170,042.73
AF EuroPacific Grth	\$1,096,423.58	\$103,163.17	\$98,277.31(-)	\$61,416.73	\$1,162,726.17
TRP Growth Stock	\$852,057.98	\$221,388.85	\$24,694.53(-)	\$102,217.44	\$1,150,969.74
Htfd TotRet Bond HLS	\$1,003,932.92	\$0.00	\$49,933.47(-)	\$6,310.34(-)	\$947,689.11
Htfd Value HLS	\$760,571.59	\$27,852.24	\$45,911.09(-)	\$86,832.38	\$829,345.12
Baron Small Cap	\$392,651.88	\$132,545.04	\$66,230.65(-)	\$49,034.21	\$508,000.48
PIMCO Total Return	\$336,083.63	\$219,493.84	\$183,578.15(-)	\$3,659.66(-)	\$368,339.66
AmCent Intl Adj Bnd	\$303,875.61	\$52,437.73	\$1,972.73(-)	\$3,890.24(-)	\$350,450.37
MFS High Income	\$202,603.77	\$297,134.13	\$180,336.27(-)	\$7,660.41	\$327,062.04
Fidelity Adv Lev Cst	\$263,246.57	\$103,920.01	\$111,766.31(-)	\$47,397.59	\$302,797.86
Htfd Money Mkt HLS	\$293,674.89	\$697.75	\$1,315.62(-)	\$0.00	\$293,057.02
Keeley Small Cap Val	\$162,250.69	\$44,138.59	\$24,794.49(-)	\$28,190.11	\$209,784.90
Htfd US Gov Sec HLS	\$190,974.24	\$14,552.68	\$29,862.80(-)	\$4,107.56(-)	\$171,556.56
Davis NY Venture	\$146,059.75	\$6,589.40	\$2,419.17(-)	\$15,604.34	\$165,834.32
SSGA SC Ind Sec Lend	\$53,688.07	\$57,437.18	\$160.87(-)	\$9,728.52	\$120,692.90
SSGA MC Ind NL Ser	\$41,786.05	\$67,321.32	\$31,529.86(-)	\$8,661.02	\$86,238.53
SSGA DJ Tgt 2025 SL	\$80,208.92	\$2,148.24	\$6,083.54(-)	\$4,355.52	\$80,629.14
Pulnam Intl Growth	\$70,226.87	\$3,476.72	\$283.20(-)	\$5,934.90	\$79,355.29
SSGA DJ Tgt 2045 SL	\$41,760.57	\$5,691.24	\$116.94(-)	\$4,271.04	\$51,605.91
Cal VPSRI Bal Prt	\$45,007.92	\$544.24	\$42.11(-)	\$2,541.54	\$48,051.59
Col MC Opp Value	\$29,281.08	\$12,298.68	\$1,029.05(-)	\$5,452.17	\$46,002.88
Victory Diversfd Stk	\$59,597.48	\$1,383.07	\$22,611.06(-)	\$5,258.90	\$43,628.39
SSGA DJ Tgt 2015 SL	\$32,876.07	\$2,038.80	\$250.58(-)	\$830.84	\$35,495.13
Columbia MCap Value	\$6,665.02	\$589.00	\$0.02(-)	\$999.72	\$8,253.72
Frkin US Govt Sec	\$6,395.75	\$1,261.33	\$57.64(-)	\$25.04	\$7,624.48
SSGA DJ Tgt 2035 SL	\$130.40	\$2,692.63	\$0.01(-)	\$191.81	\$3,014.83
SSGA DJ Tgt Today SL	\$3.84	\$3.09	\$0.02(-)	\$0.03	\$6.94

CITY OF HARTFORD  
**PLAN SUMMARY STATEMENT**  
 PAGE 3 OF 20  
 OCTOBER 1, 2010 - DECEMBER 31, 2010



GROUP NUMBER: 0150026

**INVESTMENT ACTIVITY**

	Beginning Balance October 1, 2010	Additions	Subtractions	Change In Value	Ending Balance December 31, 2010
Account Total	\$67,372,151.18	\$5,012,871.47	\$4,952,145.65(-)	\$4,687,361.51	\$72,120,238.51

**Investment Activity** This section highlights the activity by investment option in the plan's account.

\*20410932PLAN15002619860\*





**CITY OF HARTFORD**  
PENSION COMMISSION

**MEMORANDUM**

**To:** Pension Commission  
**From:** Adam M. Cloud, Secretary *AMC*  
**Date:** February 18, 2011  
**Subject:** **Consideration of Proposed MERF Budget for Fiscal Year 2011-2012**

Attached please find the proposed budget for the MERF for Fiscal Year 2011-2012, prepared in conjunction with the Plan Administrator and Director of Investments, incorporating changes request by the Commission.

I am now recommending the budget's adoption.

**MERF Budget**  
**Fiscal Year 2011-2012**

**DRAFT #2**

Purpose: To illustrate the budgetary income and expense items related to administration of the MERF.

	FY 2011-2012		Fiscal Year 2010-2011			Budget Versus Actual & Projected (under/over)	FISCAL 2009-2010 Actuals
	Budget	Actual YTD As of 12/31/2010	Budget	Actual YTD & Projected			
<b>REVENUE</b>							
<b>City Appropriations- Employer Contributions</b>							
City	\$ 18,460,000	\$ 13,030,921	\$ 6,160,239	\$ 12,320,477	\$ (710,444)	\$ 5,337,358	
BOE	6,240,000	4,361,832	1,048,605	4,194,419	(167,413)	5,091,976	
Library	1,300,000	875,521	416,446	832,891	(42,630)	298,051	
	\$ 26,000,000	\$ 18,268,274	\$ 7,625,289	\$ 17,347,788	\$ (920,486)	\$ 10,727,385	
<b>City Employee Contributions</b>							
All City Employees	\$ 9,500,000	10,000,000	4,946,492	9,892,984	(107,016)	10,481,010	
	\$ 9,500,000	\$ 10,000,000	\$ 4,946,492	\$ 9,892,984	\$ (107,016)	\$ 10,481,010	
<b>Investment Income (Other than realized and unrealized capital gains and dividends)</b>							
Securities Lending (not including amounts reinvested)	\$ -	\$ 200,000	\$ 41,538	\$ 83,076	\$ -	\$ 66,559	
Short term investment income (State of CT STIF)	200,000	87,000,000	44,162,548	88,325,095	(116,924)	458,242	
Proceeds from Benefits Payment Fund (old Liquidity Fund)	69,000,000	-	-	-	1,325,095	85,246,912	
Sale of Long Term Assets	-	-	-	-	-	-	
Interest Income from Master Custodian (Includes proceeds from BNY Mellon STIF and interest swept from the fixed income portfolios)	11,000,000	12,000,000	5,485,696	10,971,392	(1,028,608)	13,279,259	
<b>Total</b>	\$ 100,200,000	\$ 99,200,000	\$ 49,689,782	\$ 99,379,563	\$ 179,563	\$ 99,050,971	
<b>Other Income Sources</b>							
CMERS Transfer	\$ 200,000	\$ 150,000	\$ 294,519	\$ 350,000	\$ 200,000	\$ 423,996	
Buy backs, exchanges & interest	200,000	280,000	85,744	171,488	(108,512)	288,898	
Aetna Annuity	1,000,000	100,000	55,284	110,568	10,568	113,075	
LISC Loan	57,500	57,000	28,578	57,156	156	57,000	
Miscellaneous (Tax Refunds, class actions, etc...)	50,000	75,000	6,499	12,997	(62,003)	109,050	
<b>Total Other Income Sources</b>	\$ 1,507,500	\$ 662,000	\$ 470,624	\$ 702,210	\$ 40,210	\$ 992,019	
<b>TOTAL REVENUE</b>	\$ 137,207,500	\$ 128,130,274	\$ 62,732,186	\$ 127,322,545	\$ (807,729)	\$ 121,251,385	

**MERF Budget  
Fiscal Year 2011-2012**

	FY 2011-2012		Fiscal Year 2010-2011				Budget Versus		FISCAL 2009-2010 Actuals
	Budget	Actual YTD As of 12/31/2010	Actual YTD & Projected	Actual YTD & Projected	Actual & Projected (under)/over	Actuals			
<b>EXPENDITURES</b>									
<i>Investment Expenses</i>									
Investment Management / Advisory Expenses	\$ 3,000,000	\$ 3,000,000	\$ 774,268	\$ 3,097,074	\$ 97,074	\$ 2,887,681			
Investment Performance Software-(Zephyr)	17,500	17,500	8,750	17,500	-	17,500			
Master Custodian Fees	250,000	250,000	63,701	245,621	(4,379)	216,418			
Performance and Analytics Fees	130,000	150,000	31,969	121,969	(28,031)	102,188			
<b>Total Investment Expenses</b>	<b>\$ 3,397,500</b>	<b>\$ 3,417,500</b>	<b>\$ 878,688</b>	<b>\$ 3,482,164</b>	<b>\$ 64,664</b>	<b>\$ 3,223,787</b>			

	FY 2011-2012		Fiscal Year 2010-2011				Budget Versus		FISCAL 2009-2010 Actuals
	Budget	Actual YTD As of 12/31/2010	Actual YTD & Projected	Actual YTD & Projected	Actual & Projected (under)/over	Actuals			
<b>Contracted Administrative Services</b>									
Actuarial Consultant	\$ 60,000	\$ 40,000	\$ 6,250	\$ 40,000	\$ -	\$ 50,500			
Outside Legal Services and Experts	150,000	5,000	743	1,485	(3,515)	3,626			
Independent Audit	15,000	15,000	-	-	(15,000)	-			
Alternative Investment Consultant	194,000	194,000	87,163	174,326	(19,674)	179,168			
Proxy/Voting Services	25,000	25,000	4,900	19,600	(5,400)	25,893			
MERF Provider Searches (Master Custodian, Investment Consultant, etc.)	25,000	-	-	-	-	-			
Fiduciary Liability Insurance	73,500	73,500	-	69,825	(3,675)	69,825			
Other Investment Services- Consulting-(RogersCasey)	205,000	205,000	100,481	200,962	(4,038)	228,624			
Asset/Liability Study	200,000	200,000	26,320	157,920	(42,080)	-			
<b>Total Contracted Administrative Services</b>	<b>\$ 947,500</b>	<b>\$ 757,500</b>	<b>\$ 225,856</b>	<b>\$ 664,118</b>	<b>\$ (93,382)</b>	<b>\$ 557,636</b>			

<b>MERF Budget</b>		<b>Fiscal Year 2011-2012</b>		<b>Fiscal Year 2010-2011</b>		<b>Budget Versus</b>		<b>FISCAL 2009-2010</b>
		<b>Budget</b>	<b>Actual YTD</b>	<b>Actual YTD</b>	<b>Actual &amp; Projected</b>	<b>Actual &amp; Projected</b>	<b>(under)/over</b>	<b>Actuals</b>
<b>EXPENDITURES</b>		<b>Budget</b>		<b>As of 12/31/2010</b>		<b>&amp; Projected</b>		
<i>Pension Payments</i>								
Pensioners - Board of Education	\$ 10,700,000	\$ 10,700,000	\$ 5,492,816	\$ 10,985,631	\$ 285,631	\$ 10,716,553		
Pensioners - City	29,000,000	27,000,000	14,077,262	28,154,524	1,154,524	27,463,091		
Pensioners - Education Annuity	50,000	50,000	21,545	43,090	(6,910)	43,090		
Pensioners - Fire	21,000,000	21,000,000	10,354,921	20,709,842	(290,158)	20,394,585		
Pensioners - Police	26,000,000	26,000,000	13,674,416	27,348,832	1,348,832	25,663,967		
Refunds of contributions, interest, etc.	2,000,000	2,000,000	458,085	916,170	(1,063,830)	805,609		
<b>TOTAL PAYMENTS &amp; REFUNDS</b>	<b>\$ 88,750,000</b>	<b>\$ 86,750,000</b>	<b>\$ 44,079,045</b>	<b>\$ 88,158,090</b>	<b>\$ 1,408,090</b>	<b>\$ 85,086,896</b>		

<b>Administrative Expenses</b>		<b>Salaries and Fringe Benefits</b>	
Treasury Office Salaries	\$ 310,000	\$ 310,000	\$ 108,719
Treasury Office Fringe Benefits	123,660	123,660	24,732
Pension Commission Staff Salaries	843,475	843,457	375,817
Pension Commission Staff Fringe Benefits	337,999	354,967	63,881
<b>Total Salaries and Benefits</b>	<b>\$ 1,615,134</b>	<b>\$ 1,632,084</b>	<b>\$ 573,148</b>
			<b>\$ 1,146,297</b>
			<b>\$ (485,787)</b>
			<b>\$ 1,451,195</b>

**MERF Budget  
Fiscal Year 2011-2012**

EXPENDITURES	FY 2011-2012		Fiscal Year 2010-2011				FISCAL 2009-2010 Actuals
	Budget	Actual YTD As of 12/31/2010	Actual YTD & Projected	Actual YTD & Projected	Budget Versus Actual & Projected (under)/over	Actuals	
<b>Goods &amp; Services</b>							
Lease of Office Space (\$5,016.00 / MONTH)	\$ 60,200	\$ 60,200	\$ 35,112	\$ 60,192	\$ (8)	\$ 60,192	
Office furniture and equipment	3,000	3,000	-	-	(3,000)	656	
Computers and automation upgrades	15,000	15,000	3,313	3,313	(11,687)	14,194	
Computer maintenance	15,000	35,000	-	15,000	(20,000)	33,910	
Publications, Subscriptions and Advertising	4,000	4,000	5,169	5,169	1,169	385	
Postage & Courier	25,000	25,000	196	16,428	(8,572)	15,163	
Development/Printing of SPDs	3,000	3,000	-	-	(3,000)	635	
General office supplies / Photocopy Supplies	6,000	10,000	1,869	3,738	(6,262)	3,787	
Copier machine rental	-	-	-	-	-	-	
Business luncheons, dinners and travel expenses	15,000	10,000	1,845	3,691	(6,309)	2,913	
Medical services (MIES)	1,500	1,500	-	-	(1,500)	-	
Professional/Membership dues	10,000	15,000	1,445	2,890	(12,110)	6,440	
Trustee/Staff education and development	10,000	15,000	887	1,774	(13,227)	8,685	
<b>Total Goods &amp; Services:</b>	<b>\$ 167,700</b>	<b>\$ 196,700</b>	<b>\$ 49,836</b>	<b>\$ 112,194</b>	<b>\$ (84,506)</b>	<b>\$ 146,560</b>	
<b>Non-Recurring Expenses</b>							
Automation / Data Conversion / IT Consulting	\$ 25,000	\$ 5,000	\$ 963	\$ 1,926	\$ (3,074)	\$ -	
Miscellaneous (Geldite & Haskins Tax Accountants, In-house consultant, etc.)	75,000	25,000	21,420	42,839	17,839	48,729	
Staff Training / Development on New Systems	2,500	2,500	-	-	(2,500)	-	
<b>Total Non-Recurring Expenses</b>	<b>\$ 102,500</b>	<b>\$ 32,500</b>	<b>\$ 22,383</b>	<b>\$ 44,765</b>	<b>\$ 12,265</b>	<b>\$ 48,729</b>	
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>\$ 6,230,334</b>	<b>\$ 6,036,284</b>	<b>\$ 1,749,912</b>	<b>\$ 5,449,538</b>	<b>\$ (586,746)</b>	<b>\$ 5,428,306</b>	
<p><i>Variance Between Budgeted Expenses &amp; Cap. NOTE: Per Ordinance, funding for "Admin expenses" can be drawn off the annual income of the trust assets. The cap placed on this funding is the lesser of the admin expenses budgeted OR 1% of the investment market balance on the first day of the current fiscal budgeted year. 1% of the market value as of 7/1/10 was \$8,766,323. Variance = \$2,535,989</i></p>							
<b>TOTAL EXPENDITURES</b>	<b>\$ 92,980,334</b>	<b>\$ 92,786,284</b>	<b>\$ 45,828,957</b>	<b>\$ 93,607,627</b>	<b>\$ (821,343)</b>	<b>\$ 90,515,202</b>	
<b>Total Revenue - Expenses</b>	<b>\$ 44,227,166</b>	<b>\$ 35,343,990</b>	<b>\$ 16,903,230</b>	<b>\$ 33,714,918</b>	<b>\$ (1,629,072)</b>	<b>\$ 30,736,183</b>	



CITY OF HARTFORD  
PENSION COMMISSION

MEMORANDUM

To: Pension Commission  
From: Donna D. Parker, Plan Administrator *Donna*  
Date: February 25, 2011  
Re: **Fiduciary Liability Insurance Renewal**

Attached for your review is the renewal proposal from RC Knox. The declaration page will be changed to show Adam Cloud as the insurance representative instead of Kathleen Palm Devine.

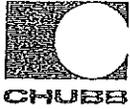
## City of Hartford Retirement System

### Current

Policy Period: 2/27/10 – 2/27/11  
Insurance Company: Federal Insurance Company (A.M. Best Rating A++)  
Coverage: Fiduciary Liability Coverage  
Limit of Liability: \$5,000,000 Each Claim  
\$5,000,000 In The Aggregate  
Deductible: \$0  
Premium: \$69,825  
Insured Plans: City of Hartford Retirement System  
City of Hartford Municipal Employees' Retirement Fund  
Fireman's Relief Fund  
Police Benefit Fund  
City of Hartford Deferred Compensation Plan  
Retirement Annuity Fund  
Section 415 (m) Fund  
Additional Premium: Waiver of Recourse Endorsement  
10 Fiduciaries at \$25.00 Each  
Insurance Representative: Kathleen Palm Devine

### Renewal Proposal

Policy Period: 2/27/11 – 2/27/12  
Insurance Company: Federal Insurance Company (A.M. Best Rating A++)  
Coverage: Fiduciary Liability Coverage  
Limit of Liability: \$5,000,000 Each Claim  
\$5,000,000 In The Aggregate  
Deductible: \$0  
Premium: \$67,750  
Insured Plans: City of Hartford Retirement System  
City of Hartford Municipal Employees' Retirement Fund  
Fireman's Relief Fund  
Police Benefit Fund  
City of Hartford Deferred Compensation Plan  
Retirement Annuity Fund  
Section 415 (m) Fund  
Additional Premium: Waiver of Recourse Endorsement  
Each Fiduciary at \$25.00 Each  
Insurance Representative: Adam M. Cloud



# Labor Management Trust Fiduciary Liability Policy

## DECLARATIONS

Policy Number 8209-7506

**Federal Insurance Company,**  
a stock insurance company, incorporated  
under the laws of Indiana, herein called the  
Company.

Item 1. **Insurance Representative:**  
Kathleen Palm Devine

Item 2. **Principal Address:**  
550 Main Street  
Hartford, CT 06103

Item 3. **Limits of Liability:**  
(A) Each Loss: \$5,000,000.00  
(B) Each Policy Period: \$5,000,000.00

Note that the limits of liability and any deductible amount are reduced or exhausted by **Defense Costs**.

Item 4. **Deductible Amount:** \$0.00

Item 5. **Insured Trusts or Plans:**  
City of Hartford Retirement System

Item 6. **Policy Period:** From 12:01 A.M. on February 27, 2010.  
To 12:01 A.M. February 27, 2011  
Local time at the address shown in Item 2.

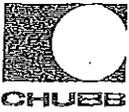
**THIS IS A CLAIMS MADE POLICY. EXCEPT AS OTHERWISE PROVIDED HEREIN, THIS POLICY COVERS ONLY CLAIMS FIRST MADE AGAINST THE INSURED DURING THE POLICY PERIOD. PLEASE READ CAREFULLY.**

Item 7. **Extended Reporting Period:**  
(A) Additional Premium: \$69,825.00  
(B) Additional Period: 365 day

Item 8. **Pending or Prior Date:** February 27, 2008

Item 9. **Continuity Date:** N/A

Item 10. **Termination of Prior Policies:** 8209-7506 (Feb 27, 2009 - Feb 27, 2010)



ENDORSEMENT

Effective date of  
this endorsement: February 27, 2010

Company: Federal Insurance Company

Endorsement No. 12

To be attached to and  
form a part of Policy No. 8209-7506

Issued to: City of Hartford Retirement System

ADD BENEFIT PLANS

In consideration of the premium charged, it is agreed that the following shall be added as a **Trust or Plan**:

City of Hartford Retirement System  
City of Hartford Municipal Employees' Retirement Fund  
Firemen's Relief Fund  
Police Benefit Fund  
City of Hartford Deferred Compensation Plan  
Retirement Annuity Fund  
Section 415 (m) Fund

The title and any headings in this endorsement are solely for convenience and form no part of the terms and conditions of coverage.

All other terms, conditions and limitations of this policy shall remain unchanged.

A handwritten signature in cursive script, appearing to read 'P. M. ...'.

\_\_\_\_\_  
Authorized Representative